

APRIL 3, 2023

Regular Meeting of Mayor and Council was convened at 7:00 p.m. on April 3, 2023 with Mayor Edward Donovan presiding. This meeting was held in person at Borough Hall and via Zoom.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan stated that zoom meetings are a courtesy and if the zoom platform fails the meeting will continue in person.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

**ROLL CALL:** Present: Council Members Bruce Bresnahan, Brian Holly, Jeffrey Lee, Michael Mangan, Gregg Olivera, and Lori Triggiano

Absent: None

Council Member Olivera arrived at 7:09 pm.

Also present was Borough Attorney Mark Kitrick and Borough Administrator Thomas Flarity.

### **Audience Participation**

Council Member Triggiano made a motion to open the meeting to the public on agenda items, seconded by Council Member Mangan. Motion carried unanimously.

Carol Wilkens Kirkman, Willow Way inquired about the paid parking coordinator position.

Mr. Flarity went over the position and what it will entail.

Council Member Holly made a motion to close the public portion, seconded by Council Member Triggiano. Motion carried unanimously.

### **Approval of Minutes**

Regular Meeting Minutes – February 21, 2023

Regular Meeting Minutes – March 6, 2023

Budget Meeting Minutes – March 11, 2023

Budget Meeting Minutes – March 18, 2023

Regular Meeting Minutes – March 20, 2023

Council Member Triggiano made a motion to approve the minutes, seconded by Council Member Holly. Motion carried unanimously with Council Member Bresnahan abstaining from the budget meeting minutes of March 18, 2023 and Council Member Lee abstaining from the regular meeting minutes of March 20, 2023.

### **Engineer's Monthly Report**

Joseph Raftery, Colliers Engineering went over the engineer's monthly report for active engineering capital projects through March 2023.

Council Member Olivera inquired about anything significant on the Borough Hall Parking Lot punch list.

Mr. Raftery stated that there is some cleaning up to do which most people wouldn't notice and DPW is coordinating that.

Council Member Mangan clarified that the North Main Parking Lot project will not be started until the end of June when school is out. He went over the process that will take place with the DCI building and the 27 Osborn property.

Council Member Holly inquired about doing the South Street Parking Lot project and the North Main Street Parking Lot project at the same time.

APRIL 3, 2023

Mr. Rafferty stated that the projects will be design ready and he can coordinate with the Borough regarding the timing of the projects.

**Consent Agenda**

**RESOLUTION  
98-2023**

**BE IT RESOLVED** by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the application for PM Matera t/a Gee Gee’s Pizza and Grill to operate an arcade at 201-203 Beachfront in the Borough of Manasquan for the year 2023 is hereby approved and accepted; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is instructed and authorized to process the license for same, that is,

**NAME OF APPLICANT**

**ADDRESS OF LICENSED PREMISES**

Paddy J. Matera (PM Matera)  
t/a Gee Gee’s Pizza & Grill

201-203 Beachfront  
Manasquan, New Jersey 08736

**TYPE OF GAME OR LICENSE**

Video/Redemption

**RESOLUTION  
99-2023**

**WHEREAS**, the Borough of Manasquan is in need of a Part-Time Seasonal “as needed” Building Inspector and Part-Time Seasonal “as needed” Building Inspector; and

**WHEREAS**, after the execution of the Borough hiring process, the following applicant has been identified by the assigned hiring team as the recommended candidate for Part Time Seasonal as needed Building Inspector; and

**WHEREAS**, the Code/Construction Supervisor has recommended the appointment of the following Part Time Seasonal as needed Plumbing Inspector.

<b>Name</b>	<b>Title</b>	<b>Rate of Pay Hourly</b>	<b>Effective Date</b>	<b>Hours</b>
Thomas Scollan	Part-Time Building Inspector	\$50/hourly	04/04/23- 10/04/2023	Seasonal As Needed
John Quigley	Part-Time Plumbing Inspector	\$50/hourly	04/04/2023- 10/04/2023	Seasonal As Needed

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 3<sup>rd</sup> day of April 2023 appoint the above Part-Time Seasonal “as needed” Building Inspector and Plumbing Inspector in Manasquan the Code/Construction Department.

**RESOLUTION  
100-2023**

**WHEREAS**, the Borough of Manasquan is desirous of appointing Special Law Enforcement Officers Class I for the year 2023; and

**WHEREAS**, the Police Captain has submitted the below listed individuals for appointment as Special Law Enforcement Officers Class I for the Borough of Manasquan effective April 24, 2023, at the current contractual rate per hour.

APRIL 3, 2023

Name	Title	Rate of Pay (Hourly)	Effective Date	Hours
Andrew Prascsak	Class I	\$15.95	04/24/23	Part Time
Elle Rollins	Class I	\$15.95	04/24/23	Part-Time
Ryan Goodspeed	Class I	\$15.95	04/24/23	Part-Time
Bobby Leete	Class I	\$15.95	04/24/23	Part-Time

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 3<sup>rd</sup> day of April 2023 appoint the above individuals as SLEO Class I Officers in Manasquan Police Department:

**RESOLUTION  
101-2023**

**WHEREAS**, the Borough of Manasquan is desirous of appointing Seasonal Laborers for the Department of Public Works; and

**WHEREAS**, the Acting Superintendent has submitted the below listed individuals for appointment as Seasonal Laborer.

Name	Title	Rate of Pay (Hourly/Salary/Seasonal)	Effective Date from and To	Hours (Part Time/Seasonal)
Brendan Richey	Laborer	\$15 Hourly	4/10/2023 12/31/2023	Seasonal

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 3<sup>rd</sup> day of April 2023 appoint the above individuals as Seasonal Laborer:

**RESOLUTION  
102-2023**

**WHEREAS**, it has been determined that the Borough is in need of a Paid Parking Coordinator and Fleet Coordinator/Specialty Vehicle Outfitter; and

**WHEREAS**, the Borough Personnel Hiring Process was employed to attract and vet interested candidates; and

**WHEREAS**, Mr. Ryan M. Scott has been identified as the recommended candidate.

**NOW, THEREFORE, BE IT RESOLVED** on the 3<sup>rd</sup> day of April, 2023 by the Borough Council of the Borough of Manasquan, County of Monmouth and State of New Jersey as follows:

New Hire	Borough Position	Civil Service Titles	Pensionable Annual Salary	Effective Date
Ryan M. Scott	Paid Parking Coordinator and Borough Fleet Coordinator/Outfitter	1-Police Aide 2-Inventory Control Clerk 3-Electronic Systems Tech. 1	\$55,000	April 17, 2023

A certified copy of this resolution shall be forwarded to Mr. Scott.

**RESOLUTION  
103-2023**

**BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:**

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.

APRIL 3, 2023

2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$3,131,719.14
Water/Sewer Fund	\$21,913.59
Beach Fund	\$15,658.58
Grants	\$6,900.97
General Capital	\$4,674.66
Recreation Trust	\$19,854.36
Misc Trust	\$1,745.15
Beach Capital	\$3,120.00

Council Member Holly made a motion to approve the consent agenda, seconded by Council Member Triggiano. Motion carried by the following vote: "yes" Council Members Bresnahan, Holly, Lee, Mangan, Olivera, and Triggiano. "No" none.

### **Committee Reports**

Code and Land Use Committee – Council Member Triggiano reported on the permits and violations issued last month and that the Town Wide Garage Sale is scheduled for May 20 and 21. She stated that she went to the Kindness Café today and it was really nice. She stated that the owner of Main Street Kitchen opens her business for special need kids to serve the community.

Administration/Finance Committee – Council Member Olivera reported that the intention is to introduce the budget at the next meeting of April 17 and adopt the budget in May.

Recreation Committee – Council Member Mangan reported on recreation events coming up and the Warrior for a Day on May 12 and 13 in conjunction with the PBA Food Truck event on Saturday.

Public Safety Committee – Council Member Lee reported on a campaign that the police department is participating in called You Drive You Text You Pay for the month of April. He also reported on the new canine named TAZ who started a 12-week training schedule with the New Jersey State Police. He also reported that once TAZ completes his training he will be certified as an explosion detection canine. He thanked the Chief for all the hard work of the police department, public works, OEM, First Aid and Fire Departments for the work on the recent storm.

Public Works and Construction Committee - Council Member Holly reported on leaf pickup, hydrant flushing, shared services with the County on getting the beach ready for the summer, storm related issues as it relates to the recent storm, Curtis Park hardscape/landscape updated and the new beautification committee within the Citizen Advisory Committee.

Beach Committee – Council Member Bresnahan thanked everyone that was involved in the recent storm. He reported that the beach is getting ready for the summer season.

### **Audience Participation**

Council Member Lee made a motion to open the public portion, seconded by Council Member Olivera. Motion carried unanimously.

Mike Cresitello, resident of Pompano Avenue voiced his concern about the dog ordinance as it relates to people allowing their dog to urinate on his property and his concern about the boat storage at Pompano parking lot. He would like to see the boat storage lot rotated with the other lots in the beach area.

Carol Wilkens Kirkman, resident of Willow Way voiced her concerns about NJNG work being done in her area and notification to residents. She also voiced her concern about the streets being repaired after a street opening.

Joe Tella, 2 Spruce Avenue voiced his concern on the NJNG work being done in the area.

APRIL 3, 2023

Emil Vallio, 37 Newark Avenue voiced his concern about parking on the street and the possibility of permit parking by residents.

Mayor Donovan stated that there was no action taken on a recent ordinance and there have been no changes to parking on Ridge Avenue.

Council Member Mangan stated that the proposed ordinance was pulled back and the borough is still working on the parking issues throughout town.

Council Member Bresnahan made a motion to close the public portion, seconded by Council Member Holly. Motion carried unanimously.

The closed session portion of the minutes begins on the next page. The signature and approval date are located on the last page following the closed session meeting minutes.

Council Member Mangan made a motion to close the regular meeting at 8:09 p.m., seconded by Council Member Triggiano. Motion carried unanimously.

DATE APPROVED 4/17/2023